

**From:** [Neff, Jennifer](#)  
**To:** [Pace, Lauren](#); [Kletchka, Dana](#)  
**Cc:** [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Art Education 7500  
**Date:** Monday, October 14, 2024 5:13:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Tuesday, October 1<sup>st</sup>, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a course request for Art Education 7500 (<https://ascnet.osu.edu/request/6083>).

I am pleased to report that the Subcommittee approved the request with the following feedback:

- **Comment:** The Subcommittee notes that there is a minor formatting issue of overlapping text that the department will likely want to fix on pages 5-6 of the syllabus.
- **Comment:** The Subcommittee suggests that the course number at the top of the first page of syllabus be updated to reflect the new course number.
- **Recommendation:** The Subcommittee notes that the syllabus references an OSU grading scale and recommends that the department remove this, as the university does not have a standard grading scale. Additionally, the Subcommittee recommends that the grade breakdown table be moved above the assignment descriptions for students to see first. [Syllabus p. 4-5]
- **Recommendation:** The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 12]
- **Recommendation:** The Subcommittee recommends that the department use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabi. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 15]
- **Recommendation:** The Subcommittee notes that the mental health statement is listed twice in the syllabus and recommends that the department remove the second listing, as it includes the outdated Suicide and Crisis Lifeline number. [Syllabus pp. 15-16]
- **Recommendation:** The Subcommittee asks that the department ensure that the reference to the [Office of Institutional Equity](#) in the religious accommodations statement is a hyperlink to the office's email. Please feel free to copy and paste this link into the statement directly from the Subcommittee's feedback. Otherwise, the full statement with the link can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 14]

As a reminder, *recommendations* (in italics above) should be implemented when the course is

next taught.

Art Education 7500 will continue through the approval process to the Graduate School.

Should you have any questions, please feel free to contact Tom Dugdale, faculty Chair of the A&H1 Subcommittee, or me.

Best,  
Jennifer



**THE OHIO STATE UNIVERSITY**

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Pronouns: she/her/hers